

Braeburn Glen Civic Club

Board Meeting Minutes 07 July 2020

ATTENDEES: Cindy Anderson Josue A Garcia David Hernandez Eric Johnson
Patricia Johnson Anya Quon Annette Ramirez Mirna Perez

Due to Covid-19 statistics, the meeting was not face-to-face, but via telecon.
The meeting was called to order at 7:09 p.m.

Meeting Minutes

The 09 June Board meeting minutes were read.

⇒ A motion was made, seconded, and carried to accept the minutes as read.

Treasurer's Report & Finance

The July Treasurer's report was not presented.

We discussed a finance forgiveness plan to homeowners with delinquent accounts

- Balances greater than \$500
 - Pay off the balance in six (6) months **without** interest or penalties
 - Pay off the balance in twelve (12) months **with** payment of interest and penalties
- Balances less than \$500
 - Pay off the balance in three (3) months **without** interest and penalties
 - Pay off the balance in six (6) months **with** payment of interest and penalties

⇒ A motion was made, seconded, and carried to offer homeowners with delinquent accounts the above options.

Deed Restrictions

Cindy presented the ~~attached~~ Deed Restriction Committee Report dated 07 July.

At the end of June, Anya sent four violation letters.

New Business

- Use of audio/video call in for meetings as needed until the risk of Covid-19 is significantly reduced
- Add maintaining the traffic diverter and the dead-end streets at Braeburn Glen (at Jason) and Mahoning (at Jason) to the C&G Landscaping agreement
- David will prepare the next Newsletter for August distribution
- Cindy will make recommendations to purchase a laser printer to use for deed restriction documents and any other printing that is needed
- David will find a volunteer to coordinate the Nominating Committee for the upcoming officers and board members for the November election.

Old Business

- Repair the Gessner signs -- Initial payment was made to vendor
- Traffic diverter -- CoH accepted our plant recommendations; awaiting completion of the project
- We hired an off-duty police officer to patrol Braeburn Glen during 4th of July (\$225 for 5 hours)
- Don Hickle agreed to the terms presented for watering the new plantings in the traffic diverter COMPLETE
- Review by-laws in 2020
- Change/correct the name on the City of Houston water bill.
- Gather 2019 expenses to submit with our CoH lease extension
- Clean carpet in Civic Club building. One quote was 22 cents/sq ft.

The meeting adjourned at 9:21 p.m.

APP 8/4/20
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Braeburn Glen Civic Association Board Meeting

July 7 2020 at 7:00 PM

Agenda (5 min)

- Call to order
- Approve Minutes (Secretary)

Finances (5 min)

Treasurer's report (2020 maintenance fee update, deposits and expenses)

*Architectural
Hospitality*

Deed Restrictions (10 Min)

Update New and Old Actions (letters, legal)

Appearance and grounds (5 min)

Update New and Old Actions (Civic center, Mahoning Park, Braeburn Glen dead end)

Security (10 min)

Update New and Old Offenses (Watch Patrol)

Old Business (10 min)

- COH accepted our plant recommendations, Awaiting Completion
- Initial payment made to move forward with neighborhood sign (North)
- HPD security 4th of July-COMPLETED *#151h12*
- Don Hickle \$50 month for 3 months watering traffic diverter plants accepted-COMPLETED *#235*
- No Parking Red Curbs, COMPLETED
- Accepting Manuel Barrera resignation as-President and Board Member-COMPLETED
- Civic club use for private events more info needed and CV19 restrictions- TABLED
- Update on Mahoning Community Grove-TABLED

New Business (10 min)

- Deed restrictions committee and enforcement update Cindy and Linda
- Use of audio, video, and online meeting source as alternative until all clear of Covid19
- Add C&G landscaping crew to maintain traffic diverter and dead end streets into landscaping agreement.
- Braeburn Glen Newsletter *#190 350 copies*
- Board member reviews *Ladd Pipestone & Altamont*
- Open

Notes:

Pata

45

5

225