

Braeburn Glen Civic Club Association

c/o Randall Management, 6200 Savoy, Suite 420, Houston, Texas 77036

General Board of Directors Meeting April 6, 2021 Minutes

BOARD MEMBERS PRESENT

David Hernandez, President
Eliza Valencia 2nd Vice President
Anya Quan, 3rd Vice President
Eric Johnson, Treasurer
Mirna Perez, Director
Annette Ramirez, Director

Management Supervisor, Randy Smith
On site Manager, Edy Mora

ABSENT

Cindy Anderson, Secretary
Linda Thompson, Vice president

CALL TO ORDER

With a quorum of six Board Members present, the Board Meeting was called to order at 7:01 P.M Via Zoom. David Hernandez introduced himself and Thanked the homeowners that were present.

OPEN FORUM

Jean Wrench, Victor Cadena, Kenia Bravo, Don Hickle, Susan Troutman, Kenia Bravo, Lucy Castillo, Barbara Burdick, Patricia Johnson, Elena Espinoza; were some of the homeowners present during the Zoom meeting. A few homeowners complained about the deed letters that they are receiving others were happy that the Civic Club is finally getting something done to help clean up the properties and neighborhood. A few residents complained about the board's decision to hire Randall management to help manage the subdivision and were given time to ask questions.

APPROVAL OF AGENDA

A motion was made by **David Hernandez, - President** and seconded by **Eric Johnson, - Treasurer** and it was unanimously decided to accept the agenda as presented.

APPROVAL OF MINUTES

A motion was made by **Eric Johnson, - Treasurer** and seconded by **David Hernandez, - President** and it was unanimously decided to adopt the minutes as submitted.

MANAGER'S REPORT

Randy Smith provided a Management update for the Association. The Management report included a review of the Financial Statement and the Budget **David Hernandez, - President** - presented deed restricted community meaning. Edy gave a Deed report on the count of letters that were sent out.

Financials – The Board of Directors reviewed the March 31, 2021 financial report there was \$28,890 in the checking accounts and \$63,160 in the reserve account. The Association brought in \$7,764. The expenses for the month were \$6,695. There was \$1069 Cash flow for the month.

UNFINISHED BUSINESS

COH Flood Mitigation Meeting – Completed/closed
Civic Broken Pipe and clean up- Completed/closed
New Civic Club Center Sign- Pending
COH Prohibit yard parking Enforcement - Pending

NEW BUSSINESS

A motion was made by **Eric Johnson, - Treasurer** and seconded by **Mirna Perez, - Director** and it was unanimously decided to start the SmartWeb program for the Deed letters and added to 2021 budget.

A motion was made by **Eric Johnson, - Treasurer** and Seconded by - **David Hernandez, President** and it was unanimously decided to approved the Budget as presented.

A Motion was made by **David Hernandez, - President** and seconded by **Eric Johnson, - Treasurer**, and it was unanimously decided to move \$5000.00 from the reserve account to the checking account for any upcoming expenses.

Yard of the month, a motion was made by **Eric Johnson, - Treasurer** and seconded by **David Hernandez, - President** and it was unanimously decided that starting on May, 2021 the association will start picking out the yard of the month, **Eliza Valencia, - 2nd Vice President** volunteered to chair the yard of the month and drive the neighborhood to pick out the yard of the month, for now only signs will be posted in front of the winner's home

ADJOURNMENT With no other business to discuss, a motion was made by **David Hernandez, - President** and seconded by **Eric Johnson, - Treasurer** and it was unanimously decided to adjourn the meeting at 9:10 p.m.