

Braeburn Glen Civic Club Association, Inc

c/o Randall Management, 6200 Savoy, Suite 420, Houston, Texas 77036

Board of Directors Meeting Minutes July 20, 2021

BOARD MEMBERS PRESENT

David Hernandez, President
Anya Quan, 3rd Vice President
Mirna Perez, Director
Jean Wrench, Director
Victor Cadena, Director

ABSENT

Linda Thompson, Vice president
Cindy Anderson, Director
Annette Ramirez, Director
Eliza Valencia 2nd Vice President

CALL TO ORDER

With a quorum of five (5) Board Members present, the Board Meeting was called to order at 7:13 P.M via Zoom and in person at the civic center building. Mirna Perez Director joined via Zoom and Manual Barrera homeowner was present via Zoom as listen only.

APPROVAL OF AGENDA

A motion was made by **David Hernandez, - President** and seconded by **Victor Cadena, - Director** and it was unanimously decided to accept the agenda as presented.

APPROVAL OF MINUTES

A motion was made by **David Hernandez, - President** and seconded by **Anya Quon, - 3rd Vice President** and it was unanimously decided to adopt the June 2021 minutes as submitted.

FINANCIAL REPORT – **David Hernandez, - President** reviewed the June 30, 2021 financial report there was \$34,246.7 in the checking accounts and \$63,163 in the reserve account. The Association brought in \$2828.34. The expenses for the month were \$3945.02. There was \$1128.68 Cash flow for the month.

UNFINISHED BUSINESS

Yard of the Month – CLOSED-Board thanked newest board member Jean Wrench for her tenacity to get the yard of the month launched. She shared that the first yard of month winner 8802 Birdwood.

New Civic Center sign-PENDING- David Hernandez-president advised the board that the new civic center sign had already been approved up to \$2800 but will need to be put on hold until we get the damaged waterline issue resolved with the City of Houston. New civic center sign put on hold.

Appointment of 2 New Board members – CLOSED, new board members Victor Cadena and Jean Wrench.

Manuel Barrera Petition- PENDING, David Hernandez – president explained the he received the petition to remove the board from Manuel Barrera and we are going through the process to address his petition with our legal team.

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NEW BUSSINESS

A motion was made by **David Hernandez - President** and seconded by **Victor Cadena, - Director** and it was unanimously decided to accept Eric Johnson Treasurer resignation.

Main Water Line Break to Civic Building- PENDING- David Hernandez, President explained to the board the issue with no water service at the civic center building. He explained that a city of Houston department or contractor dug around the driveway and damaged the waterline by the driveway that runs to the civic building and the city of Houston public works department has denied liability of damages even though a crew was working in the area around the time the water leak was discovered. David Hernandez is working with Councilmember Pollard to help get resolved. He explained the waterline was damaged by a city of Houston crew or contractor and we should not be our responsible to get fixed and pay our \$6000 water bill caused by the waterline break. David explained he filed an application with the COH for a price adjustment for the \$6000 water bill. Also, when dealing with the city of Houston is a slow process especially when they're in the wrong and money is involved but he is committed to fight for what is right because this was not our doing.

Recruitment of New Board Members- PENDING-David Hernandez president asked each board member to find at least two new volunteers to work with the board. He emphasized that he wants new blood for all the officer's positions President, Vice President, Treasurer and Secretary. It is time for new members to take the leaderships roles and take over for our current dedicated board members.

Council District Service Funds (CDSF)- PENDING -David Hernandez president explained what was the Council District Service Fund. He explained it was a special fund outside of District J CIP funds. He asked board members to send him what we wanted to submit for Braeburn Glen.

3rd Quarter Newsletter- PENDING- Projected print and mailed by July 30, 2020.

ACC Committee - David Hernandez, President explained that the ACC Committee consisted of Linda Thompson, David Hernandez and Eric Johnson and we now have a vacancy due to Eric Johnson resignation. He asked Victor Cadena if he would step in as interim until new provisions from the state of Texas which starts September 1, 2021 "which prohibits a person from serving on an ACC committee if person is one a current board member, two a current board members spouse or three if a person residing in a current board members household." Based on the new provisions Randall Management will have to do our ACC processing if we can not find homeowners to volunteer.

ADJOURNMENT With no other business to discuss, a motion was made by **David Hernandez, - President** and seconded by **Victor Cadena** and it was unanimously decided to adjourn the meeting at 8:15 p.m.