

# *Braeburn Glen Civic Club*

*c/o Randall Management, 6200 Savoy, Suite 420, Houston, Texas 77036*

## **Board of Directors Meeting September 07, 2021 Minutes**

### **BOARD MEMBERS PRESENT**

David Hernandez, President  
Anya Quan, 3<sup>rd</sup> Vice President  
Mirna Perez  
Cindy Anderson  
Jean Wrench  
Victor Cadena

### **ABSENT**

Annette Ramirez, Director  
Linda Thomson, Vice President  
Eliza Valencia, 2nd Vice president

Management Supervisor, Randall Q. Smith  
Property Manager, Asialyn Ingram

### **CALL TO ORDER**

With a quorum of seven Board Members present, the Board meeting was called to order at 7:39 P.M. Via Zoom.

### **OPEN FORUM**

Three homeowners present; Ravi Patel discussed with the Board regarding the landscaping and dead trees near the civic club. Homeowner, name not mentioned, brought to the Board's attention of the speeding cars along Shadow Crest and Gessner. Guest speaker Paul Young joined the meeting to discuss matters to the community.

### **APPROVAL OF AGENDA**

A motion was made by David Hernandez and seconded by Cindy Anderson, and it was unanimously decided to accept the agenda as presented.

### **APPROVAL OF MINUTES**

A motion was made by Victor Cadena and seconded by Mirna Perez, and it was unanimously decided to adopt the June 15, 2021 minutes as submitted.

### **MANAGER'S REPORT**

Randall Smith provided a Management update for the Association. The Management report included a review of the financial statements for July and August. Upon review of the financial report by Randall Q Smith, a motion was made by Victor Cadena, seconded by Mirna Perez, and the financial report was unanimously approved as presented. Asialyn Ingram presented the deed violation report to the Board.

### **YARD OF THE MONTH**

It was announced that 8802 Imogene St won yard of the month.

### **NATIONAL NIGHT OUT**

The National Night Out for the community was held October 7, 2021. Budget of \$500 for a refreshment truck was discussed. A motion was made to approve a \$500 budget for refreshments truck by Victor Cadena, seconded by Cindy Anderson, and is unanimously approved.

### **MANUEL BARRERA UPDATE**

Asialyn Ingram provided the total ballot count to either keep or remove the Board of Directors. With 108 ballots collected, 57 opposed to remove the board thus it was decided to keep the board of directors in place. Since over 51% of those who voted cast their votes to keep the board, then that was the decision.

**ATTORNEY UPDATE**

Following a meeting with Lambright's office, a motion was made by Victor Cadena, seconded by Mirna Perez, and it was unanimously decided to have Lambright's office prepare the following resolutions: Adopt/ Amend a Collection Policy, Adopt/ Amend a Religious Item Display Policy, Adopt/ Amend a Security Measures Policy, Adopt/ Amend an ACC Hearings Policy, and Adopt a Records Retention, Production and Copying Policy.

**ADJOURNMENT:** With no other business to discuss, a motion was made by David Hernandez, seconded by Mirna Perez, and it was unanimously decided to adjourn the meeting at 8:30 p.m.