The BRAEBURN GLEN CIVIC CLUB, INC. ARCHITECTURAL CONTROL COMMITTEE <u>A</u> (Please Print)			
	(Civic Club Use Only Date Received: Application #:	
Name:			
Address:			
Phone:	(Home)	(Work)	
INSTRUCTIONS: NO application will be reviewed without COMPLETE information and/or plans. Please read the instructions carefully in order to avoid unnecessary delays in processing THIS COMPLETED FORM MUST BE MAILED TO: Braeburn Glen Civic Club, Inc. PO Box 710346 Houston TX 77271-0346 Description of Proposed Work:			

INSTRUCTIONS: In addition to this application, you must submit the following attachments:

1. A site plan with the location of the proposed work drawn to scale shown. Note distances from property lines and show relationship of proposed work to neighboring homes and open spaces.

2. Drawings or illustrations of the proposed work showing the design.

3. Description of materials .

4. Color:.

5. Grading plan if changes in grade or other conditions will affect drainage. NOTE: If your work will alter drainage patterns of adjacent properties, you MUST obtain the signature of

the owner(s) who will be affected.

6. A separate written agreement signed by the affected lot owner if the proposed work falls on or crosses the property line at any point.

Estimated Start Date:

ACKNOWLEDGMENT OF APPLICANT:

- 1. I understand that construction of certain projects requires that I obtain a City of Houston (and possibly other governmental jurisdiction) building permit(s). Approval of the proposed work by the ACC does not affect or remove that requirement.
- 2. I understand that starting any work prior to written ACC approval is not allowed and that if alteration or construction is done and this application is not approved, I may be required to return the property to its former condition at my own expense and that I may be required to pay all legal expenses incurred by myself and/or by the Braeburn Glen Civic Club, Inc. if legal action becomes necessary.
- 3. I understand that members of the Architectural Control Committee may enter on my property to make reasonable inspection of the proposed work locations only with my prior approval. Without this approval, the ACC may be forced to deny the proposed work due to lack of facts on which to base a decision.
- 4. I am aware of the Braeburn Glen Covenants, Conditions and Restrictions and Architectural Controls in regard to the review process.
- 5. The proposed work must be complete within 90 days of approval of the application by the ACC.
- 6. I understand that approval is contingent upon all work being completed in a workman-like manner with quality equal to or better than the original home construction.
- 7. I understand that if I disagree with the ACC ruling, I may appeal the decision as outlined in Section 5.0 of the Architectural Controls.

Owners Signature:	Date:		
FOR ACC USE ONLY:			
Approved: Disapproved: Date:			
Initials of ACC Members:			
Conditions of Approval:			